



# LIMPOPO

PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF  
**SPORT, ARTS & CULTURE**  
HEAD OFFICE

Ref : 2/11/1/3  
Enq : Rakumako A.M.  
Date : 12 March 2009

TO : MEMBER OF EXECUTIVE COUNCIL

SUBJECT : APPROVAL OF THE DEPARTMENTAL SECURITY POLICY

## 1. PURPOSE

To request the Member of Executive Council to approve the departmental security policy.

## 2. BACKGROUND

The Strategic Planning sub-branch facilitated the process of soliciting inputs from all sub-branches and labour unions on the security policy. Inputs were then consolidated and the policy was aligned to legal mandates. The policy was workshopped with the departmental Policy Advisory Committee (PAC) in November 2007, for quality assurance and issues raised by the PAC were addressed.

In November 2008, the policy was presented to Senior Management members for further scrutiny, and then sent to the Senior Manager Risk Management for consensus on changes effected. Feedback was received on the 3<sup>rd</sup> of March 2009, thus concluding the consultation process.

## 3. DISCUSSION

There are various threats that can cause harm to the Department, such as, sabotage, espionage, unauthorised access to buildings and premises, theft, vandalism, etc. The Department has to manage its resources with

due diligence and take appropriate measures to protect them. The security policy provides guidelines in terms of the application of security measures to reduce the risk of harm that can be caused to the Department, should the above mentioned threats materialise. The Department never had a security policy in place and it is therefore critical that it is approved, as it is also an audit query. The implementation of this policy will result in compliance to national security policies and standards.

#### 4. RECOMMENDATIONS

It is therefore recommended that the security policy be approved for implementation.

#### 5. SUMMARY OF APPROVAL REQUIRED

That the Member of Executive Council grant approval to implement the security policy.



SENIOR MANAGER  
STRATEGIC PLANNING

*Recommended for approval*

12/03/2009.

DATE

  
CHIEF FINANCIAL OFFICER

25/3/2009  
DATE

Recommended/~~Not recommended~~/~~Amended~~

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HEAD OF DEPARTMENT

25/03/2009.  
DATE

Approved/~~Not approved~~

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MEMBER OF EXECUTIVE COUNCIL

30/03/2009  
DATE